

## Community Building Development Team

### Board of Director's Minutes

Date: Tuesday – November 11, 2014

Time: 7:30 a.m.

Location: Cedar Springs Tool Engineering

- I. Agenda Development and Approval: Added Approval of October 9, 2014 minutes. Moved by Dale Larson, second by Tom Holloway to approve agenda with addition. Approved
- II. Approval of Minutes from October 7, 2014 meeting and October 9, 2014 meeting: Moved by Dale Larson, second by Nick Andres to accept the minutes as presented. Approved
- III. Treasurer's Report and Approval: \$85 spent for a Domain Name. \$0 received. Moved by Carolee Cole, second by Sue Wolfe to accept the Treasurer's report as presented. Approved. See Attached.
- IV. Politics
  - A. We are not going to get involved with politics. We are a very diverse group and we value that. We want everyone to feel free to express his/her thoughts. "Fights" can be shaped into discussion that makes us better.
  - B. Our 501c3 is in jeopardy if we support one side or the other of any political issue.
  - C. There are 4 new city council members. We need to get them up to speed on our purpose, etc. Sue Wolfe will extend a formal invitation to the City Council asking them to attend our meetings.
  - D. We need to make a decision regarding what types of information we will forward to the whole Team. Board members will consider this month and a decision will be made next meeting.
- V. Team Meeting Location
  - A. We will ask the Team whether they would like to meet at Hilltop at the November 18 meeting.
  - B. Dave Cairry and Amanda Gebhardt said as long as they are at the meetings there won't be a fee to use the building.
  - C. We will find out what the fee will be if Amanda or Dave are not at the meeting and the custodial support staff need to open, stay on site, and close the building.
- VI. Johnson Property update
  - A. Wesco will drop the liens on the Johnson property as soon as the sale of the property to the North of Wesco is final.
  - B. There is clarification that needs to occur and be worked out among the Johnson family before closing on the property
  - C. Wesco has indicated they will not drop the lien if the CBDT doesn't get the property since we were involved in creating opportunities for them.
- VII. Coxon Property update – No new developments.
- VIII. Other Possible Land Acquisitions
  - A. Kurt and the Design Team think we should pursue purchase of other property.
  - B. There are several other natural springs that could be uncapped which will help with branding.
  - C. There is much need for parking and keeping open green spaces.

- IX. Library Building update
  - A. The next Library Board meeting is November 24.
  - B. We are waiting on a Site Plan from the Library Board before we can finalize a Site Plan for the rest of the area. We believe they are being held up by the wetlands delineation process.
  - C. If they still don't have a time line in place by next week, Tuesday, we will assign a few people at the Team meeting to attend the meeting and offer our support.
- X. Amphitheater update
  - A. Tom Holloway met with City Manager, Thad Taylor who was able to get Tom connected to the people in Sparta who worked on the Amphitheater there. Tom is still having a hard time getting information from them. He was able to obtain a floor plan which he distributed.
  - B. It is impossible to move forward with a final design until we get a picture of what our exterior theme will be.
  - C. In December Tom Holloway and Kathy Bremmer will make an Official Request of the City Council for permission to move forward with developing the design of the amphitheater based on the 2007 Library Site Plan.
    - 1. They will ask that the City take responsibility for maintaining and powering the building.
    - 2. They will ask for a decision at the December meeting.
    - 3. They will put the proposal in writing and submit it to the City Council ahead of time.
    - 4. After we obtain permission we will begin work on a design.
    - 5. At the November 18 Team meeting, Kurt will ask if there is anyone who knows Doug Gordon who could ask him to do a drawing for us.
    - 6. We need to bear in mind that there are city ordinances regarding the façade of any building along the trail and in town.
  - D. Tom will submit a letter to the City Council in advance requesting to be placed on the December agenda for a decision on the amphitheater and addressing the following:
    - 1. Permission to begin work on a design for an amphitheater in a location as shown on the proposed site plan.
    - 2. Acceptance by the city to maintain and provide electrical power to the amphitheater.
    - 3. All final designs will be presented to the City Council for final approval.
    - 4. Tom Holloway and Kathy Bremmer will be chairing the amphitheater but any city council input on the design would be greatly appreciated.
- XI. Natural Spring Development
  - A. Tom Mabie wants to put a sculpture in at the current spring.
  - B. Kurt Mabie is suggesting that the historical society / Jack Clark get involved with this project for the purpose of developing the sculpture based on our history and their hopes for having the spring made a historical site.
  - C. Kurt will meet with them and try to get pictures of both the of the Train Depot's that were in Cedar Springs.
- XII. Design Committee update
  - A. Sue presented a possible site plan. Suggestion to look at whether the Recreation Center could be moved North, as it would open up more and better dispersed parking.
  - B. Approval of the Site Plan and a Design will have to be tabled until the Johnson property is purchased.

- XIII. Time Line Development
  - A. Get permission from the City Council for the Amphitheater.
  - B. Table everything else till we have the Johnson property purchased.
  - C. Waiting on direction from the library board.
  - D. Delineation of Wetlands – Josh has done the work, but we don't have a report yet.
  - E. Make an official request of the city to abandon the last section of Maple Street
  - F. Make an official request of the city to donate the two lots they own that are adjacent to the Coxon property.
  - G. Secure two people for the positions of Grant Writer and Capital Campaign Director.
- XIV. DDA/Trout Unlimited/Walking Trail Along Creek update: Kurt Mabie will request that Perry Hopkins present a clear report regarding plans for the walking trail along the creek at the November Team meeting.
- XV. Fire Barn Update: Dale Larson and the Fire Chief are working together to address this concern.
- XVI. City Council update: Lots of new Council members. See Politics above.
- XVII. North County Trail update
  - A. Jeff McCusker has invited us to begin with the OLR process by walking a potential route between CS and the State Game Area sometime after firearm gun season in December.
  - B. Kurt Mabie, Tom Noreen and Carolee Cole may try to get together to walk possible routes from Cedar Springs to the State Game Area prior to that.
- XVIII. Website update: The Website Support Team will meet November 18.
- XIX. Goals / Strategies / Lists of things to do: Carolee will send the current document to everyone.
- XX. Marketing/Communication
  - A. Sue presented a great design for a Thank You card.
  - B. Moved by Tom Holloway, second by Dale Larson to purchase cards and stationery.
- XXI. Naming of Area: Sue is getting a team together.
- XXII. Grants / Fundraising
  - A. Discussion regarding getting a team together to begin this process.
  - B. We will ask for volunteers to form a committee at the October 18 Team meeting.
  - C. One of their jobs will be to identify a grant writer.
- XXIII. Agenda Development for November 18 Team Meeting: There won't be any presentations. We will ask those who normally give updates to give prepared presentations of what they've accomplished so far and what their goals are for the near and long term.

Adjourned - 9:18

Next Director's Meeting – Tuesday, December 9, 7:30 a.m.