

Community Building Development Team Meeting Minutes

Date: Tuesday, May 17, 2016

Time: 6:00 p.m.

Location: Cedar Springs Public Schools – Board Room – Hilltop School, Cedar Springs

MISSION:

The Community Building Development Team (CBDT) exists to advance the construction of buildings and spaces where the greater Cedar Springs community can gather for cultural, educational, recreational, commercial and family/community events.

VISION:

The Vision of the Community Building Development Team (CBDT) is to retain the small-town character of Cedar Springs, incorporate natural features, link neighborhoods and people, enhance characteristics that already define our community and make it easy for families, youth, senior citizens, organizations, and all community members to gather, celebrate and serve each other.

- I. Call to order @ 6:03pm
- II. Roll call – Tom Mabie, Carolee Cole, Louise King, John Ensley, Jeff Gust, Dale Larsen, Sue Wolfe, Sue Mabie, Danette Bailey, Lexie Coxon, Kurt Mabie, Jesse Morgan, Vicky Babcock, Hal Babcock, Nick Andres, Dan Brown, Rose Powell, Vicky Powell, Jerry Hall, Julie Wheeler, Amanda Gerhardt, Donna Clark, Perry Hopkins, Julie, Tony and Duane McIntyre
- III. Approval of Minutes from April 19, 2016 Team Meeting-Motion by Sue Wolfe, support by Dale Larsen, Ayes-all, Naves-none. Motion passed.
- IV. Approval of Minutes from Special April 26, 2016 Board of Director's Meeting-Motion by Dale Larsen, Support by Julie Wheeler, Ayes-all, Naves-none. Motion passed.
- V. Review and Approval of Agenda-add White Pine Trail with Rose Powell under X D 1. Motion by Vicky Babcock, support by Julie Wheeler, Ayes-all, Naves-none. Motion passed.
- VI. Reminder: All persons in attendance at Team Meetings have the authority to make motions, second and vote to recommend action for approval at the next Board of Director's Meeting. As well as to make motions, second and vote to approve the agenda and the minutes from past meeting(s).at Team Meetings
- VII. Note: There will be other positions coming open on the Board of Director's. Those with an interest in serving should submit a letter of interest to the Secretary, Carolee Cole.
- VIII. Treasurer's Update by Sue Mabie gave a four month report on an excel spreadsheet. There will be a \$500,000 donation made anonymously for the library over the next couple months.
- IX. Who/What/Where/When Recorder is Julie Wheeler\
- X. Reports
 - A. Capital Campaign Committee – Louise King
 1. Presentations Complete: CTA was done in May by Kurt Mabie and Carolee Cole. They got some contacts to help with various aspects.
 2. Presentations Requested: Parks and Recreation will be in June or July
 3. Q& A document was started to be developed to make statements equal when presenting to different groups. Tom Mabie will be working with community members and groups, Kurt Tackmann is working with businesses including possible Frye Foundation, Dan Clark is working on government grants with Pam Conley. Louise also presented documents that can be used on giving and various levels, they will be aligned with various fundraising items. They are also looking to hire Josh Zuiderveen to start working on a DNR grant to not exceed \$10,000 in consulting costs. They are looking for a Meijer Foundation contact.
 4. Sue Wolfe mentioned that Josh Zuiderveen and Nichol DeMol has announced that there is a \$250,000 grant for wetland restoration that we committed \$20,000 towards. They will start working in North Park starting next spring (2017). It is big on helping with storm water control.

5. Form provided from Breton Group that should be with each donation to help with paper trail.
 6. There is a fundraiser with Friends of the Library and Weingartz where tickets are available at Independent Bank.
 7. Crowd Funding can match \$50,000/project with individuals able to make \$5000 donations. They are thinking the bridges connected to the trail will be a good option. The projects must be completed within one year.
 8. Finance Committee with Julie Wheeler says they meet again June 8th at 6pm at Kurt and Sue Mabie's home. Ryan Mabie has been working with them on Drop Box to handle documents.
- B. Library Building – Duane McIntyre says bids came in at 2pm today and there are currently 2 great prospects. They were from \$1.63 million to over \$2 million. They are still reviewing details and hope to be able to get a company to come in under original budget projection of \$1.75 million. They will be meeting with Robert Andrus on May 24th to pick colors.
- C. Amphitheater / Rain Garden / Boardwalk / Sculpture – John Ensley and Jesse Morgan are waiting on DEQ permit for library due to possible affects on compensating cuts in the area and flood plain. The floodway may be in area of the proposed amphitheater. A building can be in flood plain, but not in floodway. Once they get info on library area, they will then to submit another application to DEQ for amphitheater.
1. White Pine Trail Land Lease Agreement – Rec center and amphitheater have been granted access to be right up to the trail. Scott Slaven, DNR officer from Cadillac, has worked with Kurt. He is happy to see some of the area cleaned up.
 2. Rose Powell worked with Kent Country Sheriff Dept to help find volunteers to monitor the trail. She wants to have a community training/meeting at city hall.
 3. Rain Garden Maintenance – Tom Mabie will work to maintain the one by CS Tool and is looking forward to getting another area developed.
- D. North Country Trail –Luke is back in the area and will be getting with Amy Anderson and Mark Laws later in the month or early June. Hal and Tony are working from Solon Twp. to be help with the access through the twp. Property.
- E. Veteran's Memorial Park and Clock Tower – Dan Brown is having a golf outing on July 30th at North Kent at 2pm where 50% of the proceeds will go towards the clock tower project.
- F. City Council – Jerry Hall reported that candidate has decided not to take position. There was 48 applicants, 18 of them were possible options. They will find another 4 or 5 from them to approach for an interview. It may take 2-3 months to get the process complete. Kurt will be asked to give them a tour before their interview. Perry Hopkins reported DDA is looking at cross walks along main street with yield signs.
- G. Design Committee – Sue Wolfe reaffirmed with involvement with Trout Unlimited (Nichol DeMol) and Josh Zuiderveen. Josh also talked with them about grant opportunities for boardwalk/path down to 17 Mile and to Veterans Park.
1. Recreation and Fitness Center – Location is TBD, plans to need be started at least 2 years out.
 2. Interest in working with Veterans Park, Dan Brown and possibly expanding
 3. There is talk of making sure the city and the parks and rec master plan specifically spell out items for grant purposes. There was talk of the process between the Planning Commission, the City Council, the Parks and Recreation Commission, the community and how all of that works together with a timeline.

4. Parks and Recreation Update – Amanda Gerhardt presented that the commission is eager to hear from the group and expressed that they have some major concerns about the involvement of CSAPR and CBDT.

- XI. Request for a volunteer to coordinate clean-up of CBDT owned properties.-TABLED
- XII. 200 Mile Running Relay Race from Comstock Park to Cadillac. John Ensley is working with Lindsey Woodard (who is a running in the race). They do a relay exchange in the CS area. The West Michigan Trails and Greenway has a team she is on and she is helping to connect her group, the race and CBDT. Dale Larsen will donate water bottles.
- XIII. Review/Questions from May 10, 2016 Board of Directors Meeting Minutes
- XIV. Review of Who Does What/Where/When
 - A. Amanda get Kurt on CSAPR board meeting
 - B. Finance Meeting at Kurt n Sues
 - C. Rose Powell working on trail training meeting
 - D. Carolee will get with Amy Anderson and Mark Law for North Country Trail
 - E. Fallen Hero Golf Outing on July 30 with Dan Brown
 - F. Be on the lookout for location for Recreation Center
 - G. Sue will work with Josh Zuiderveen on grants and city master plan
 - H. Next Planning Commission meeting is June 7
 - I. Amanda will work on athletic department and runner connection
- XV. Adjournment @ 7:48pm

Minutes graciously taken by Amanda Gerhardt and respectfully presented by Carolee Cole

Next Team Meeting Date: Tuesday, June 21, 2016, 6 pm at Hilltop School Board Room