

Community Building Development Team Meeting

Minutes

Date: Tuesday – July 15, 2014

Time: 6:00 p.m.

Location: Amish Warehouse

VISION STATEMENT

“The Community Building Development Team exists to construct a building and space where the many clubs, governmental entities, educational organizations, community organizations and residents of the greater Cedar Springs community can gather for cultural, educational, recreational, commercial and family/community events. Because this vision enhances the mission and goals of these many entities, we hope to collaborate with them to design, raise the funds and construct this space. It is our goal, as reflected in the vision statements of many other community entities, that the space will retain our small-town character, incorporate natural features, link neighborhoods, enhance characteristics that already define our community and make it easy for families, youth, senior citizens, organizations and all community members to gather, celebrate and serve each other.”

Attendees:

Hal Babcock	Vickie Babcock	Dan Clark	Donna Clark
Amanda Gerhardt	Fred Gunnell	Tom Holloway	Nicholas Andres
Perry Hopkins	Sally Howland	David Bloomquist	Kathy Bremmer
Deb McIntyre	Duane McIntyre	Bob Truesdale	

- I. Call to order: The meeting was called to order at 6:05 pm by Kurt Mabie. All Team Members introduced themselves
- II. Roll Call - Officers Present: Kurt Mabie, Betty Truesdale, Carolee Cole
Dale Larson, Sue Wolfe
Officers Absent: Tom Mabie
- III. Approval of June 17, 2014 Team Meeting Minutes: Moved by Dale, seconded by Sue to approve the minutes as presented. Approved.
- IV. Questions on July 8, 2014 Board of Director’s meeting minutes by team members: None
- V. Treasurers Update: \$457,370.61 is total in savings. \$1,252.20 is total checking. Change from last month is only that a bank error was corrected and resulted in \$50 being transferred from Checking to Savings.
- VI. New Board Member Discussion:
 - A. Team Members were apprised of the loss of Shawn Kiphart as a Board Member.
 - B. Team Members who would like to serve on the board were asked to turn in a letter of interest to Carolee Cole by the 22nd of July. (Extended to July 28.)
- VII. Approval of Agenda: Add Site Development as #7 under X. d) Design Committee. Moved by Betty, seconded by Sue. Agenda approved with addition.
- VIII. Announced schedule changes to Board of Directors Meeting for August and September This does not affect Team Meetings. See Agenda for details.

- IX. Presentation: Mission/Vision/Goals/Strategies/Projected Timeline
- A. Read through the Mission and Vision statements. See attached for changes.
 - B. Distributed current list of Goals and Strategies (see attached). Team Members were asked to review, consider and suggest additions via email or at the next meeting.
 - C. Projected Timeline: Kurt gave a synopsis of one possibility for a Timeline, but noted that we will take things one at a time and serve the will and needs of the community as we progress.
 1. Build the Amphitheater
 2. See the Library built.
 3. Probably build the Community building as it will generate income for operations.
 4. Build a Recreation Center
- X. Reports:
- A. Johnson property
 1. 16 borings were done 12 feet deep for a soil evaluation.
 2. Looked like a bit of oil and gasoline, but no way to project how much.
 3. When the report comes back we will know what might need to be done in terms of Brownfield cleanup, etc.
 - B. Trout Unlimited
 1. Planning a Rain Barrel presentation at the Kent Theater. Date and Time will be confirmed on the CBDT Facebook page and in the Post.
 2. Rain Garden will be planted at the corner of Cherry and 5th Streets on July 24 from 10:00 – 2:00. Please let Carolee know if you think you will be attending or respond to the event on the Facebook page.
 - C. North Country Trail
 1. Meeting on July 22 at 10:00 a.m. in the Hilltop Boardroom to present to the North Country Trail board our case for Cedar Springs to be included in the certified route of the trail.
 2. Preparatory meeting will be on July 16 in the Hilltop Boardroom at 9:30 a.m.
 - D. Design Committee: Next Design Committee meeting will be August 13 at 10:30 on the third floor of Hilltop.
 1. Community Building: Please give committee members any suggestions or input.
 - a. Setbacks are tight. We are going to need more land.
 - b. Not usually variances allowed. You have to show hardship. This data will help us move forward.
 - c. Parking is also affected, so securing more land is going to be necessary.
 - d. Discussion concerning the properties that might be for sale that will benefit us.
 2. Recreation Center: Same as 1. a. – d. above.
 3. Presentation Stage/Amphitheatre.
 - a. The goal is to have this built by Red Flannel Day.
 - b. Need to start on design ideas.
 - c. Tom Holloway agreed to chair the Amphitheater Development Committee. Bob Truesdale agreed to serve on the committee.
 4. Other Buildings and Grounds – Same a. a. – d. above.
 5. Theme for façade:
 - a. Duane McIntyre and Sonia Cronkright have agreed to work together now and with the architect to develop a theme consistent with the rest of the city and with new buildings being planned.
 - b. Anyone else who would like to contribute to that part of the plan is encouraged to contact Sue at suewolfe33@gmail.com to be added to the committee.
 8. Site Development: We need to develop a display that we can use to let people know what we are doing, grow enthusiasm, sell the project.

E. Library Building

1. Building Committee met yesterday.
2. Recommendation for an architect bill be made to the board in two weeks. Board is scheduled to select an architect at that meeting.
3. Discussion regarding time lines. Duane suggested bids may be accepted in December or January and building could start as early Spring, 2015.
4. There will be a very good concept drawing within two weeks that can be presented to foundations, etc. in order to raise money for the project.
5. Discussion regarding comments made during the presentation of the library project at the last City Council meeting. There were two comments made that were relevant to the CBDT.
 - a. A comment was made that if the library was built at the East, rather than the West end of the property, the temperature of water runoff into Cedar Creek would be warmer and could compromise the temperature of Cedar Creek.
 - 1) We will work with Trout Unlimited to determine whether this is true.
 - 2) If it is, we will work with Trout Unlimited to create rain barrel use or other interventions that will protect the water temperature of the Creek.
 - b. A comment was made that it would take more fill and land preparation to put the library at the East end of the property.
 - 1) Duane McIntyre reported that the elevations determined recently show that the East end of the property is 20" higher than at the West end. This would indicate the comment was conjecture and is not substantiated by the facts.
 - 2) Additionally, the cost of preparation of the land for the library building to be built was promised by the CBDT so regardless, there will be no additional cost to the Library Board.
6. Kurt encouraged us to keep our focus on the long term and avoid getting mired in struggles along the way.
7. Amanda asked that the library board look at the fact that the CS library is in the top five for cost in the area. And that they look at can we have a link on our website and can we put their drawings on our website, etc.

The fund raising committee has disbanded for the moment, but will reconvene when more is known about the money needed.

F. City Council

1. Sue asked that city council members who attend CBDT meetings, continue to report concerns and questions that can guide us to help meet the city's goals.
2. Dan Clark stated that it is important that information directed to City Council be fact based and not opinion based.
3. We need to look at the master plan and then show how what we are proposing fulfills the master plan.

G. DDA: See Trout Unlimited report above.

H. DEQ assessment of land

1. No decisions were made. They cannot determine whether a permit is required based on the information that was presented at this time.
2. They need wetlands clarifications and delineations, etc.
3. Josh Zuderveen will be working with the architect to determine.
4. Wetland use is part of the whole plan and may require additional land in order to trade one wetland area for another wetland area.
5. The site engineer will be doing a study as to whether the buildings can be placed where we hope to put them.
6. We believe we will be able to get permits as a full site rather than one part of the site at a time.
7. Duane confirmed that the whole site plan, (including the Library Building, Community Building, Recreation Center and Amphitheater) is being presented to the architect and the DEQ.

- I. Website Development
 - 1. We have selected Creative Solutions as the website developer.
 - 2. The website should be on line by next month.
 - 3. If there is anyone who wants to keep the site updated, please volunteer.
 - J. Public Relations: Keep the lines of communication open
 - K. Partnering/Naming with local groups: Please note that opportunities are available to name buildings, areas, walls, etc. We want to remember those from the past who have meant so much to this community. Naming provides a way to honor and remember people within our community.
 - L. Holton's: See Partnering/Naming.
- XI. How can team members be more involved and/or help?
- A. There are a lot of projects that have opened up to create a whole that is amazing. But it will take a lot of people to make the whole thing happen!
 - B. Please volunteer to get involved with one of the projects that interests you.
 - C. Tom Holloway encouraged Team Members to invite young people to get involved.
 - D. Sue suggested inviting youth groups: Student Council, Boy Scouts, Leadership groups in the school to our meetings.
- XII. Next CBDT meeting will be Tuesday, August 19, 2014, at 6 pm.
- XIII. Meeting adjourned at 7:35 p.m.

Respectfully Submitted,
Carolee Cole
Secretary