

Community Building Development Team

Minutes

Meeting Date: Tuesday, October 20, 2015 Time: 6:00 p.m.

Location: Cedar Springs Public Schools Board Room, Hilltop School, Cedar Springs

MISSION:

The Community Building Development Team (CBDT) exists to advance the construction of buildings and spaces where the greater Cedar Springs community can gather for cultural, educational, recreational, commercial, and family/community events.

VISION:

The Vision of the Community Building Development Team (CBDT) is to retain the small-town character of Cedar Springs, incorporate natural features, link neighborhoods and people, enhance characteristics that already define our community and make it easy for families, youth, senior citizens, organizations, and all community members to gather, celebrate and serve each other.

- I. 6:05 pm Vice Chairman Nick Andres called the meeting to order
- II. Roll call and introductions were done.
Board members present: Julie Wheeler, Tom Mabie, Dale Larsen, Betty Truesdale, Nick Andres, and Sue Wolfe
Board members absent: Carolee Cole, Kurt Mabie, Sally Howland
Team Members Present: Kevin Galloway, Perry Hopkins, Jeff Gust, Amanda Gerhardt, Duane McIntyre, Danette Bailey, Hal and Vicky Babcock, Rose Powell, Becky Powell, Patrick Ensley, John Ensley, and Donna Clark.
- III. Dale Larsen made a motion to approve the September 15, 2015 Team Minutes as presented. Julie Wheeler supported. Motion Approved.
- IV. Treasurer Betty Truesdale presented a summary of the accounts and balances.
- V. Tom Mabie made a motion to approve the agenda with the following additions/changes:
 1. Change VII from “Budget Committee” to “Finance Committee” and Report F from “Veteran’s Memorial Park” to “Veteran’s Park, Clock Tower, and Naming of Park”
 2. Add to the Reports
 - L. Community Relations
 - M. Computer Needed
 - N. Flowchart Committee
 - O. Fire Barn Update
 - P. Open Board Trustee PositionSupported by Larsen. Motion passed.
- VI. Meeting Recorder: Motion by Larsen to have Amanda Gerhardt serve as the October meeting recorder. Supported by Wheeler. Motion passed.
- VII. Finance Committee Update – Wheeler reported working on the establishment of a Finance Committee of which she will serve as the Chairperson. The committee will include herself as a bank manger. She is seeking an attorney, CPS, and business person. She hopes to have this committee up and running by November using guidelines as presented to the CBDT Board.
- VIII. Reports
 - A. Library
 1. Capital Campaign - Nick Andres reported there is a goal of raising \$1 million by Christmas.
 2. Donna reported a new collection website is being considered titled “YouCaring.com”. There are fees of 4% charged.
 3. City Councilor Pam Conely and Dan Clark met with Rob Verhulen about donations. An

operational budget for the new library is being worked on but not yet available.

4. Professional Services – Andres is reviewing possible options for professional campaign services to secure funding.
5. John Ensley, HRC reported he is working with Amanda Gerhardt, CSA Parks and Rec. in applying for a DNR grant and other funding for projects.

B. Amphitheater

1. John Ensley, HRC and Dale Larsen revealed their design for the amphitheater which was designed to be similar to the original Fish Train Line Depot. A spring start date for this project is being planned. It will need to be a raised off the ground due to the Flood Plain.

C. Natural Spring / Rain Garden / Water Restoration/Sculpture

1. Need final documentation on the Flood Plain.
2. Tom Mabie reported the sculpture is almost done. It will need a good foundation to accommodate a 500 pound structure and placed 5' in the ground and be 26" in diameter.
3. Perry Hopkins suggested working with the Fish and Wild Life Organization. John Ensley will follow up on this as a possible funding source. A spring start date is planned for all these projects.

D. Boardwalk/Walking Trail along Cedar Creek

1. John Ensley presented and explained the design and passed out copies for all to see. This may need to be modified once the Flood Plain is determined. A spring start date is planned for this project.

E. North Country Trail and Trail Town

1. No Additional Information.
2. Rose Powell shared an article about a Trail Town Celebration in another community. She is hopeful we can do something similar once our designation is official.

F. Veterans Park/Clock Tower/Naming of Park

1. Rose Powell and Patrick Ensley will be working on this. Powell suggested including Danny Brown as he worked on the completed section of the existing Veteran's Park along Cedar Creek.

G. HRC Update

1. John Ensley, HRC, continues to work as needed. John is doing some projects as a community member.

H. Lot 157 N. Main

1. K. Mabie will complete the necessary permits and schedule the demolition with Rowland Excavating upon his return.
2. Truesdale reported there is still a water bill being issued each month. Wolfe will look into this and report back at next meeting to see if there is any way this can be eliminated.

I. City Council

1. Perry Hopkins reported Council has appointed Pam Conely and Dan Clark to serve as the city representatives on funding for the library.
2. Copies of the upcoming Public Hearing for the Master Plan Update were distributed. It will be held on Tuesday, November 10 at 7 pm. All are encouraged to attend.

J. Design Committee – Next Meeting is scheduled for Wednesday, November 11 at 10 am.

K. Board Meeting Questions – None

L. Community Relations

1. Red Flannel Day – Larsen will store the train in one of his building until next year.
2. Chamber of Commerce Halloween Event – Hopkins asked about having a CBDT booth at which there would be an opportunity to distribute brochures and candy.

M. Computer

1. Truesdale explained we need to purchase a computer and printer to store all our information. We also need to purchase Windows and QuickBooks. Truesdale has been using her personal one but she will be moving and it is best if it is separate. Ensley reported there are many great deals now online through Dell for less than \$200. This needs to be addressed at the next Board Meeting.

N. Flowchart Committee

1. Andres reported this committee (Howland, Wheeler, Andres and Cole) has met and will be working on this. He will report to Board with committee recommendations.

O. Fire Barn

1. Powell reported City Council has appointed a committee to work on this project. Council will be waiting for the study results with Solon Township to be completed at the end of this year

P. Open Board Trustee Position

1. Andres announced there will be a board seat open. Anyone interested should submit a letter to CaroleeCole@gmail.com.

Recorder Report –

1. Gerhardt will send Ensley about CSAPR Recreation Plan
2. Wolfe will contact City Hall about eliminating water bill fee.

New Members to be added to e-mail list: Kevin Galloway - 17GallowayK@students.csredhawks.org and Patrick Ensley – PatrickEnsley1@gmail.com

V. Other Old Business

- A. None

VI New Business

- A. Kevin Galloway announced the dedication of the new pavilion will be next spring.
B. Donna. Clark announced the guest speaker to be at the Middle School

Next Team Meeting Date: Tuesday, November 17, 2015 at 6 pm at the **Cedar Springs Brewery.** This is a ONE TIME ONLY special invitation from David and Kelly Ringler. Also, **NO DECEMBER MEETING.** Our January Meeting will be back at Hilltop.

Adjourned at 7:23 p.m.

Respectfully Submitted, Sue Wolfe
Acting Secretary in the absence of Carolee Cole