

## New Library Building Community Fundraising Committee Meeting

Wednesday, April 17, 2013

Cedar Springs Public Library

### MINUTES

1. The meeting was called to order at 7:00 pm. Introductions were made. Those in attendance included: Becky Powell, Donna Clark, Carolee Cole, Nancy Noreen, Don Mabie, Kurt Mabie, Sue Wolfe, Thad Taylor, Rich Pajak, Lexie Coxon, Chris Mabie, Tom Mabie, and Claudia Mabie.
2. The Minutes of the March 12, 2013 meeting were approved as presented.
3. There was a brief review of other 'New Library Building' committees, their goals, plans and progress. The Building Design & Location Committee has not met yet. The Fundraising Steering Committee has not met since their meeting on March 11<sup>th</sup>. Their next meeting is schedule for sometime in June. They continue to plan local fundraising activities such as Big Boy dinners and beanie baby sales. They hope to attend a large toy show where they can sell some items they've collected.
4. Donna was the only person to report having contact with any funding sources since our last meeting. She talked with Robert VerHulen after a City Council meeting. He continues to encourage us to contact Meijers through him. He said he's waiting to hear from us. Tom suggested we develop an 'overview of accomplishments' that have taken place since beginning our efforts to build a new library building. He suggested we take this with us when contacting potential funding sources. It was noted that some of this information was collected in 2001 and in 2007.
5. Some people brought their 'list of ten' (10) people who are possible resources. We decided to spend more time on this issue at our June meeting. This gives everyone more time between now and June to meet with others in the community, share the vision of our goals and bring back their 'list of ten'. Carolee has agreed to collect the names, addresses, phone numbers and email addresses from everyone in June.
6. We heard reports by Becky Powell (Cedar Springs Public Library) and Sue Wolfe (EnGedi) on their Boards' reaction to the proposal of exploring collaboration between the two organizations in an effort to provide expanded services and facilities for our community.

Becky will pursue the conversation with her board when the Library Board meets next week (April 22). If the Library Board approves having representatives meet with EnGedi representatives, Becky will contact Sue with a choice of meeting dates. The intent is to have this meeting take place between the two groups within the next few weeks.

Sue met with her board last Friday. There was unanimous support to send representatives to a meeting with Library Board representatives to discuss possible collaboration between the two organizations. The three people EnGedi selected to meet with Library representatives are Tom Halloway, Craig Owens and Sue Wolfe.

It was underscored that the purpose of representatives from these two groups meeting is to ask each other:

- A. Do we want to work together?
- B. What's your vision of a new library building?

We continued our discussion with the question: Where do we go from here?

Lexie shared her belief that we need to start working on a prospectus to have available for grant writing purposes, as well as to have as a resource to share with potential donors. The groundwork was prepared for this ad hoc committee. The initial members will be Lexie, who stated she will attend the first meeting to share her expertise in how to begin developing a prospectus, as well as meet with the group toward the end of it's efforts to critique it's progress. Donna will set the date and location of the first meeting, attend the first two meetings, as well as help the committee access existing materials that have been collected over the years. Thad and Rich also volunteered to work on this project. Carolee offered to do data entry of all the information that is collected and to follow through to see that a prospectus is produced. Additional people are needed to work on this very important endeavor.

Don said he assumed money will be borrowed to build a new library building and asked: Who will hold the mortgage, the city or the library? Thad said the city would not hold the mortgage.

That led to a brief discussion of PA 164 and the need to answer two very important questions:

1. Can the Library Board own the new facility?
  2. Who can levy any millage that might be needed?
7. The group decided to brainstorm specific needs of our committee and identify sub-committees to address those needs after our May and June meetings when pending issues have been clarified.
8. Carolee Cole graciously volunteered to take on the role of Chairperson for this committee. Claudia will finalize and distribute the minutes of this meeting; Carolee will develop and distribute the agenda for the May committee meeting.
9. The next Community Fundraising Committee meeting will be held Monday, May 20<sup>th</sup> from 6:30 to 8:30 pm at the Library.

10. Agenda items for the May 20<sup>th</sup> meeting include:
- Short review of 'New Library Building' committees, their plans, goals and progress
  - Report on progress of funding source contacts
  - Remind each member to bring their 'List of Ten' (10) people who are possible resources to the June committee meeting, or forward to Carolee any time
  - Update on the collaboration proposal between CSPL and EnGedi
11. Meeting adjourned at 8:30 pm. Thank you for your commitment to our library 😊