

# Community Building Development Team

## Agenda

Date: Tuesday, August 16, 2016

Time: 6:00 p.m.

Location: Cedar Springs Public Schools – Board Room – Hilltop School, Cedar Springs

### MISSION:

The Community Building Development Team (CBDT) exists to advance the construction of buildings and spaces where the greater Cedar Springs community can gather for cultural, educational, recreational, commercial and family/community events.

### VISION:

The Vision of the Community Building Development Team (CBDT) is to retain the small-town character of Cedar Springs, incorporate natural features, link neighborhoods and people, enhance characteristics that already define our community and make it easy for families, youth, senior citizens, organizations, and all community members to gather, celebrate and serve each other.

- I. Call to Order
- II. Roll call – Introductions
- III. Approval of Minutes from July 19, 2016 Team Meeting - Motion by Dale Larson, Second by Sue Wolfe - Approved
- IV. Treasurer's Update – Sue Mabie. It was also announced that before the meeting \$1,576 was given to the CBDT by the Fallen Hero's from their golf outing fund raiser. Kurt expressed deep appreciation to Dan Brown and the Fallen Hero's group for the donation.
- V. Assign Who/What/Where/When Recorder – Amanda Gerhardt
- VI. Reports
  - A. Capital Campaign Committee – Louise King –
    1. working with the Wege foundation. If anyone has a contact with anyone from that organization please see Louise.
    2. Frey Foundation – Kevin Peterson will be meeting with them soon. Kurt will go with him.
    3. Louise and Carolee finished the GVSU questionnaire for the Grant Writing class. This class will be helping us write grants.
    4. Dan Clark is still looking for a person to help with a designing a web page for the Crowd Funding fund raiser. Right now we are looking at paying someone to do it. We are also looking for someone to do the needed video work. Amanda suggested that Dan contact Justin Harnden to see if the class could do it.
    5. Dan Clark attended the kick off for the DNR grant to see how we might get money for the boardwalk and the bridges. Dan is working with the new City Manager to get the necessary work done to make this happen.
    6. It was announced that a quarterly TAP grant is also available. The CBDT needs to consider whether they should pursue this grant.
    7. Louise noted that we need letters of support from entities in the City.
    8. Kurt and Carolee met with the Hauenstein family regarding the possibility they might be willing to help with the Veteran's Clock Tower. It appears the Hauenstein Foundation has already been completely dispersed.
  - B. Finance Committee – Julie Wheeler - Tabled
  - C. Library Building – Duane McIntyre – The library is moving forward. There was a setback with needing different soils in order to meet code which increased the site preparation costs.
  - D. Amphitheater / Rain Garden / Boardwalk / Sculpture – John Ensley / Jesse Morgan –
    1. Jesse provided copies of the front of the Amphitheater.
    2. Still looking at the floodway concerns. One possibility is to replace the bridge on the White Pine Trail as one of the four bridges. This could clear up the whole floodway problem.
    3. HRC will discuss the options that now exist with the Design Team and Board and get a ruling on what the best option will be for us.
    4. Kurt suggested that Mark Laws get in contact with Scott Slavins and involve him in the conversation. It is possible that the State might replace the bridge.
  - E. North Country Trail – Amy Anderson / Mark Laws –
    1. Vicky, Hal, Mark and Amy met with the NCT folks. They are at the point where they will be putting together the committee who will be meeting with landowners.

2. We have a list of the property owners. Question concerning whether that list should be shared with the CBDT attendees.
  3. There will be an article written for the newspaper to help introduce the people in our area to what it will be.
  4. The map that Luke gave to Amy includes lots of different possible options for the route, so if we run into any roadblocks there are other options.
  5. Amy will get a letter of support from the NCT for the DNR grant.
  6. Mark will get a letter of support from the White Pine Trail for the DNR grant.
- F. Veteran's Memorial Park and Clock Tower – Rose Powell –
1. Rose expressed appreciation for the \$1576 donation from the Brown Family golf outing toward this project.
  2. Rose plans to attend the next library meeting to explain the project and make sure the board understands. Rose will invite the representative from Verdin Company to attend a Team Meeting.
  3. Rose will make sure the appropriate city entities are invited to the October meeting. .
- G. City Council – Council Members –
1. Kurt welcomed Mike Womack, new city manager to the meeting.
  2. Louise King was announced as a new library board member.
  3. Gerry Hall mentioned that there are always needs for good members of all the various boards in the city.
  4. Perry mentioned that the DDA has been working on “Welcome to Cedar Springs” maps that would go on signs in a glass case in two spots along the White Pine Trail. He shared that we could put signs at both ends of town or one at one end and one at the staging area. Rose Powell suggested asking Vanderhyde and Display Pak to sponsor lettering on their buildings that face the trail that states “Welcome to Cedar Springs.”
  5. Question concerning whether there will be a meeting or another opportunity for residents to review the Master Plan. It appears not. The Mayor stated that the Master Plan has been designed to be a working document that will benefit the city.
- H. Design Committee – Sue Wolfe – Did not meet this month. Next meeting will be September 14, 2016 at 7:00 a.m.

## VII. Other Business

- A. Report on The FRED 200 Mile Relay Race from Comstock Park to Cadillac – Mark Laws –
1. The opportunities that came out of this were fantastic!
  2. Mark was able to obtain a \$300 gift card in one day from Meijer to purchase water and snacks.
  3. Burger King gave Ice.
  4. Cedar Springs Rental donated 25 chairs.
  5. The runners were very impressed and thankful for the respite.
  6. Lindsey mentioned that we were able to make the connection to the West Michigan Trailways and Greenways. They shared on August 13 a big thank you to the City of Cedar Springs and the article that was in the newspaper.
  7. The Cedar Springs 5K run ends at the same place the tent was located for this event. Lindsey suggested that we follow up with another tent and more information updating the runners on what we're doing.
  8. Appreciation to Lindsey, Mark, Autumn, Sue and all involved.
  9. Suggestion that West Michigan Trails and Greenways also provide a letter of support.
- B. Transfer of CBDT owned Land to City of Cedar Springs – Tom Cronkright Jr. is working on the details.
- C. Bolthouse Farms Land –
1. Leon Stout is working on paperwork for us to receive a donation of 195 acres from Bolthouse Farms.
  2. We have identified a buyer already.
  3. It is likely we will be able to sell it for around \$200,000.
  4. Kurt will make sure we get an opportunity for pictures and press release when the land is officially transferred to us from Bill Bolthouse.
- D. DNR Grant – Design Team is working through this.
- E. Review/Questions from July 12, 2016 Board of Directors Meeting Minutes – None
- F. Review of Who Does What/Where/When  
Kurt getting with Kevin Peterson on Frey Foundation

Louise needs letters of support from everyone

Mark is going to set up a meeting with Kurt, Jesse, Scott Slavin regarding culverts on WPT

Amy needs people who want to participate in the easement obtainment committee.

Amy, Carolee and Sue are going to write an article regarding the NCT.

Amy will talk to Andrea Ketchmark regarding a letter of support

Mark will request a letter of support from Scott Slavins

Rose is inviting Verdin to our October meeting and will make sure others are invited.

Mark will obtain a letter of support from the Friends of the White Pine Trail.

VIII. Other Old Business – Nothing

IX. New Business –

A. Question concerning whether the Lions are still interested in the disaster relief center for the Community Building.

B. Suggestion that the Design Team add this to their agenda for September and perhaps.

C. The cost will be prohibitive if we don't get grants.

D. Chris Powell will check into costs and grants.

E. Question regarding whether the schools are already set up for disaster relief and perhaps it would not be necessary for us to include a full blown huge kitchen.

X. Adjournment – 7:18 p.m.

Next Team Meeting Date: Tuesday, September 20, 2016, 6 pm at Hilltop School Board Room