

Community Building Development Team

Minutes

Date: Tuesday, February 16, 2016

Time: 6:00 p.m.

Location: Cedar Springs Public Schools –Board Room – Hilltop School, Cedar Springs

MISSION:

The Community Building Development Team (CBDT) exists to advance the construction of buildings and spaces where the greater Cedar Springs community can gather for cultural, educational, recreational, commercial and family/community events.

VISION:

The Vision of the Community Building Development Team (CBDT) is to retain the small-town character of Cedar Springs, incorporate natural features, link neighborhoods and people, enhance characteristics that already define our community and make it easy for families, youth, senior citizens, organizations, and all community members to gather, celebrate and serve each other.

- I. Call to order – 6:04 p.m.
- II. Roll call – Introductions – Board members present: Kurt Mabie, Nick Andres, Carolee Cole, Board members absent: Tom Mabie, Betty Truesdale, Sue Wolfe, Sally Howland, Dale Larson, Julie Wheeler
- III. Approval of minutes from January 19, 2016 Team Meeting – Tabled. Lack of quorum
- IV. Review and Approval of Agenda – Tabled. Lack of quorum
- V. Treasurer’s Update – Betty Truesdale – Absent
- VI. Assign Who/What/Where/When Recorder – Rose Powell
- VII. Finance Committee – Julie Wheeler – Absent
- VIII. Motion to establish the name of our group as the Community Building Development Team and to change any official documents with a different name to Community Building Development Team – Tabled. Lack of quorum.
- IX. A list of committees including member names was distributed. Team members were encouraged to request to be on the communication list for any committee they are interested in and to attend any committee they have an interest in.
- X. Reports
 - A. Library Building –
 1. Capital Campaign Committee – Report from Nick Andres
 - a. Nick expressed how extremely grateful we are for the \$500,000 anonymous donation.
 - b. Kicking off the brick paver fund raiser and the retaining block fund raiser.
 - c. There will be a meeting tomorrow morning to listen to a proposal from Duane Feldpausch from the Breton Group.
 - d. Donna Clark announced that bricks and blocks are already selling.
 - e. John Ensley stated that Welch Tile expressed an interest in providing left over granite, etc., to use in the building and they work with a sister company that does etching.
 2. Site Plan – Report from Duane McIntyre
 - a. Waiting on electrical layout and minor site plan revisions.
 - b. There is still a concern with the City Planner regarding the circle/one way drive. We are obtaining letters and input that will support the one way drive. Jesse Morgan stated that a one way drive is allowed by the ordinance.
 - c. Kristin Opperman is working on the landscape design. There are 172 too few trees and bushes on her first plan so we are requesting a few waivers and Kristin is continuing to develop the original plan.
 - d. March 1 is the next Planning Commission meeting. As many people who want to come, it is helpful.

3. Bid Process
 - a. Working on getting some of our local companies to do the layouts to save us some money.
 - b. Dave Ringler stated that Northwest Kent Mechanical did an amazing job for the Brewery.
 4. Kurt stated we are almost done with our part of raising funds for the library.
 5. Vicky Babcock thanked the CBDT for their part in making the library building happen!
 6. Agreement that a lot of thanks goes to Dave Ringler and the Cedar Springs Brewing Company for starting the community down this exciting path.
 7. It is hoped that we will have shovels in the dirt by May!!!!
- B. Amphitheater / Rain Garden / Boardwalk / Sculpture
1. DNR Grant – Josh Zuiderveen.
 - a. The deadline is April 1. Josh submitted a rough proposal to Sue and Kurt to write the grant.
 - b. In order to receive state grants you have to be a government entity. There is a question as to whether the Parks and Rec would qualify for the grant. The city is eligible but has received grants before (reduces points). The CBDT is not eligible.
 - c. Josh is more sure we would qualify for the trail than for the amphitheater. He thinks we can accrue 360 points to 380 points. He thinks the DNR will like what we're doing a lot and while we have received grants before, we haven't received many grants inside the City.
 - d. The grant requires a 25% match. Josh suggests that we offer a 30% match because it gives us another 20 points.
 - e. The DNR will want whatever they fund to be available and open to the public into the future. We can't sell the land to a private person or quit making available to the public.
 - f. Have to have 3 recycling opportunities. They will want the amphitheater to be not only ADA accessible but it will have to be universal design. The grant will not pay for permanent seating for the amphitheater.
 - g. Options – Could request funds just the trail and bridges and signage including educational signage. \
 - h. The grant can be done electronically. There are lots of parts and pieces to it. Have to have public hearings with public notice and we have a limited time period.
 2. Because of the tight timeline, the fact that the amphitheater may not be eligible, our hopes for a lot more trail that will be much more expensive than the trail we are currently working on, and because we don't want to expend points on a small project that will compromise our opportunity for a future larger grant, it was agreed we should wait on the DNR grant until next year.
 3. Site Plan – We are still waiting on the DEQ. The person we need to be in touch with just had twins according to Josh Zuiderveen. We will try to contact the other person.
 4. Dave Ringler mentioned that we might need to have a noise ordinance waived.
- C. North Country Trail – Amy Anderson / Carolee Cole
1. The paperwork is signed and the trail is officially routed through Cedar Springs.
 2. We are now starting the process to obtain easements.
- D. Veteran's Memorial Park and Clock Tower – Rose Powell –
1. Dan Brown was in attendance. He and his family put the current Veteran's Park in place and have purchased more land to extend the park and include a Vietnam memorial.

2. Rose reported on a meeting with a representative from Verdin Bells and Clocks. Materials were distributed. Rose shared that Verdin has lots of options, some of which are very meaningful and make the establishment of the clock/bell/tower a very special event for the community, i.e., they have can cast the bell on site with help from the community.
 3. John Ensley mentioned there are two local companies that may be able to construct the tower for us and may be willing to donate some of the cost. There is also a metal finish worker who is interested in participating in the finish work on the project.
- E. Hubbell, Roth and Clark, Inc. – John Ensley / Jesse Morgan –
1. There is a lot of behind the scenes stuff going on and Jesse is available to Duane at a moment’s notice to answer questions and trouble shoot.
 2. John is still working on a digital fly through of the city.
- F. City Council
1. Still looking for City Manager through the MML.
 2. Kurt suggested that they contact Grand Valley and see whether there are any recent graduates who might be interested.
- G. Design Committee – Sue Wolfe – Next meeting is March 2, 2016.
- H. Fishing Line Logo – Fred Gunnel – Fred’s research shows that we are free to use the logo in any way we want.
- XI. Clean up of recently purchased property to the north of Cedar Creek –
- A. Dan Brown asked whether we could include the east side of the Creek as well.
 - B. April 23, Saturday was selected as the date for the cleanup.
 - C. Chair for the event: Possibly John Ensley and his son or Kurt has some contacts who might be available.
- XII. Review/Questions from February 9, 2016 Board of Directors Meeting Minutes
- XIII. Review of Who Does What/Where/When –
- A. Nick will talk to Great Lakes and Dan Welch regarding reused tile and marble.
 - B. As many people as possible were requested to attend the March 1 Planning Commission meeting.
- XIV. Other Old Business – None
- XV. New Business – Vicky shared that Solon Township’s Velzy Park is going out for bids.
- XVI. Adjournment – 8:12 p.m.

Next Team Meeting Date: Tuesday, March 15, 2016, 6 pm at Hilltop School Board Room