

Community Building Development Team

Minutes

Date: Tuesday, November 15, 2016

Time: 7:00 p.m.

Location: Cedar Springs Brewery, Cedar Springs

MISSION:

The Community Building Development Team (CBDT) exists to advance the construction of buildings and spaces where the greater Cedar Springs community can gather for cultural, educational, recreational, commercial and family/community events.

VISION:

The Vision of the Community Building Development Team (CBDT) is to retain the small-town character of Cedar Springs, incorporate natural features, link neighborhoods and people, enhance characteristics that already define our community and make it easy for families, youth, senior citizens, organizations, and all community members to gather, celebrate and serve each other.

- I. Call to Order – 7:20 at the Brewery
- II. Roll call – Introductions
- III. Claudia Mabie made a motion to approve the minutes from the October 18, 2016 Team Meeting. Second by Duane McIntyre. Approved
- IV. Treasurer's Update – Sue Mabie – Perry Hopkins made a motion to approve the Treasurer's Update. Second by Louise King. Approved
 - A. Approval of additional funds for Library Site Preparation – Duane thought \$50,000 would cover the additional site preparation costs. This would make the total approved for site preparation for the library, \$150,000. Sue Wolfe made a motion to approve an additional expenditure by the CBDT of \$50,000 toward site preparation for the library. Second by Tom Mabie. Approved
 - B. Kurt noted that the CBDT is writing the checks for High Grade.
- V. Presentation and Thank you To Meijer for \$25,000 gift. – Tabled. Heather Rolland from Stacie Behler's office will be helping us find a time, hopefully in either our January or February meeting to do a public thanks to Meijer.
- VI. There will be two board seats open in January.
 - A. Sue Wolfe has expressed interest in retaining her seat.
 - B. Tom Mabie has decided to vacate his seat although he will continue to be involved when he is in the area.
 - C. Kurt Mabie read a Thank You note from the CBDT to Tom and Claudia Mabie and presented them with a Certificate of Appreciation.
 1. 10 years ago Tom and Claudia donated \$300,000 toward building a new library.
 2. 4 years ago they were very instrumental in founding the CBDT.
 - D. Team Members who have an interest in serving on the board should submit letters of interest to the Secretary by December 31.
- VII. Assign Who/What/Where/When Recorder – Sue Wolfe
- VIII. Reports
 - A. Capital Campaign Committee – Louise King
 1. The CCC is considering a second annual Gala on January 28, 2017 to celebrate the building of the library and any other projects that are being planned for the near future.
 2. Concern that people might be gone for the winter and unable to participate.
 3. Suggestion that we have it in April and have it at the library. That way we could finish up any final fund raising opportunities for the library.
 4. Perry made a motion to recommend to the CCC that they move the Gala to April and explore having it in the library. Second from Duane McIntyre. Approved.
 5. Kurt explained that he is looking at sustainability for the whole project including the library and will be working through the CCC to get that done.
 6. The letters of support for the DNR grant are being finalized. Mike Womack is writing one, and they will be available soon. They are needed by February 1.

7. The CBDT website is being updated by Heather Ross. She is adding a Pay Pal button so that people can make donations.
 8. The video is ready to go as soon as the website is updated.
 9. John Ensley's daughter is willing to help with social media. Carolee will connect Heather and John's daughter.
- B. Finance Committee – Julie Wheeler – Tabled in Julie's absence.
- C. Library Building – Duane McIntyre –
1. Duane explained that the current retention pond may be more shallow when the Fire Station moves, but is not likely to move completely. Duane explained that it is likely we will need to use the space where the current Fire Station is located for parking.
 2. Duane gave an update on the challenges, beauties and successes of the library building. He is very pleased with the view from the patio overlooking the Creek and how quickly things are coming together.
- D. Amphitheater / Rain Garden / Boardwalk – John Ensley / Jesse Morgan –
1. Claudia expressed her concern for the direction the Amphitheater is facing and how it will be affected by the sun.
 2. Duane McIntyre will take this into consideration with the committee's he's working with.
 3. Sue Wolfe admonished us to be very thoughtful in laying out the whole area so it works together well.
 4. The DEQ is our next step to keep the project moving forward.
 5. If we can get the DEQ to approve things soon enough, and get the money for the amphitheater together, it is still our goal to have the amphitheater in place by next Fall.
- E. North Country Trail – Amy Anderson / Mark Laws – Kurt met with the man who is in charge of changing the mapping of the trail. He was very impressed with Cedar Springs.
- F. Veteran's Memorial Park and Clock Tower – Rose Powell –
1. Lumichron, a company from Grand Rapids, said they will be able to do the clock tower for \$150,000.
 2. They are providing an ala carte bid for the various parts of the tower including the clock.
 3. Carolee Cole, Rose Powell and Kurt Mabie will be meeting with the American Legion this month to get the fund raising effort coordinated as well as the design and plans for it in order to give.
 4. Dale Larson suggested he might be able to build the tower with his business.
 5. High Grade has promised cement at a reduced cost for the foundation.
- G. City Council – Council Members – They had the first discussion on the agreement with the CBDT last month.
- H. Design Committee – Sue Wolfe – DNR Grant –
- I. Update from Help Committee - comprised of CBDT, City Council, HRC personnel to make sure the DNR grant is written in a timely and excellent way. Mike Womack is a wonderful help to this committee.

IX. Other Business

- A. Bolthouse Farms Land – The land will be owned by the CBDT by the first of next month. The land will need to be owned by the CBDT for 3 years, in order to meet the tax needs of Mr. Bolthouse. We have several people interested in purchasing the land.
- B. Review/Questions from November 8, 2016 Board of Directors Meeting Minutes – None
- C. Update on thank you advertisement for businesses who have made contributions of cash, in-kind and discounted services this year.
1. Discussion and consensus that we do separate stories for each individual.
 2. Sue Wolfe will get the scoop and create a bulleted list of items that should be included and Duane McIntyre will help identify those who should be included.
 3. This information will be fed to Judy, Jan and the GR Press to write the final articles.

- X. Other Old Business – Heather Ross mentioned that we have a calendar on the website. If anyone has a meeting that has been scheduled they can shoot her an email and she will put it on the website calendar. Heather’s contact information is HeatherRoss78@yahoo.com, 573-587-9097.
- XI. New Business – None

Adjournment: 8:30 p.m.

Next Team Meeting Date: Tuesday, January 17, 6:00 p.m. at the Red Hawk Elementary Media Center

Respectfully Submitted

Carolee Cole
Secretary