

# Community Building Development Team

## Minutes

Date: Tuesday, October 18, 2016

Time: 6:00 p.m.

Location: Cedar Springs Public Schools – Board Room – Hilltop School, Cedar Springs

### MISSION:

The Community Building Development Team (CBDT) exists to advance the construction of buildings and spaces where the greater Cedar Springs community can gather for cultural, educational, recreational, commercial and family/community events.

### VISION:

The Vision of the Community Building Development Team (CBDT) is to retain the small-town character of Cedar Springs, incorporate natural features, link neighborhoods and people, enhance characteristics that already define our community and make it easy for families, youth, senior citizens, organizations, and all community members to gather, celebrate and serve each other.

- I. Call to Order
- II. Roll call – Introductions
- III. Approval of Minutes from September 20, 2016 Team Meeting: Motion – Dale Larson, Second – Perry Hopkins. Approved
- IV. Treasurer’s Update – Sue Mabie – See Attached: Motion – Claudia Mabie, Second – Perry Hopkins. Approved.
- V. Approval of Agenda: Motion – Dale Larson. Second – Claudia Mabie. Approved.
- VI. Assign Who/What/Where/When Recorder – Danette Bailey
- VII. Reports
  - A. Capital Campaign Committee – Louise KingPro
    1. Promotional materials were distributed to all team members.
    2. Meijer made a \$25,000 one time gift.
    3. Duane Weed will have the video done within the week.
    4. Minutes from the Help Committee for the DNR grant were distributed to everyone.
  - B. Finance Committee – Julie Wheeler – Conflict of Interest Disclosure Statement was distributed and presented. Motion to approve the Conflict of Interest Disclosure Statement – Dale Larson, Second – Perry Hopkins. Approved.
  - C. Library Building – Duane McIntyre
    1. Getting ready for paving on the book drop off side.
    2. Interior walls are being built.
    3. Question concerning a retention pond that is in front of the library. As soon as the fire barn moves it will be able to move to that area.
    4. Cedar Creek has to stay a certain temperature which means that water cannot go directly into the Creek. That is why the retention area is so large.
    5. City Manager, Mike Womack shared that he asked Marty Frazier to reconvene the committee to build a new fire barn last week.
    6. Everything is on schedule for a February to April completion date.
  - D. Amphitheater / Rain Garden / Boardwalk – John Ensley / Jesse Morgan
    1. The box culvert under the White Pine Trail has to be replaced to allow the Creek to flow through that area more freely in case of flooding.
    2. This could be accomplished by changing it to a bridge or replacing it with a bigger culvert.
    3. Replacing the current double culvert will alleviate all floodway issues with the area.
    4. The County Drain commissioner contacted John Ensley yesterday. He stated that it is not his area so our next contact will be the DEQ.
    5. The DNR grant requires a boardwalk that is 14 feet wide. This would overpower the Creek and the entire grant wouldn’t be enough to build a boardwalk that large between Main Street and the White Pine Trail. So the Board has discussed rerouting the pathway onto higher ground where a much less expensive HMA pathway would be adequate, and building a

narrower boardwalk at a later date. This will allow a delightful, meandering path through the green space, near the Creek. HMA is \$35 per linear foot. Boardwalk is up to \$950 per linear foot.

E. North Country Trail – Amy Anderson / Mark Laws

1. Amy Anderson introduced Beth Kelonova and Jim Bradley from the North Country Trail and explained that the general touch points for the route for the trail will be to connect from Cedar Springs to property owned by the Road Commission then on to the Solon Township Hall and Velzy Park and then on to the Rogue River State Game Area. Between these points we will seek amenable land owners for easements.
2. Kurt asked Team members to plant seeds in the community so we can begin the process of creating a conversation with land owners.

F. Veteran's Memorial Park and Clock Tower – Rose Powell

1. A company from GR called Lumichron contacted Rose and asked to be considered as a possible source for building the clock tower. Kurt suggested that a small group meet with them within the next few weeks.
2. It has been suggested by the Red Flannel Committee that they might choose Rockin' Around the Clock as the theme for RFD next year to commemorate the 100<sup>th</sup> birthday of the LP
3. Past President, Michelle Andres mentioned to a board member that it would be cool if the Clock Tower was ready for that celebration. We will keep that in mind.

G. City Council – Council Members –

1. Thank you for the property.
2. Tom Stressman says he does not have a clear picture of where the 10 inch well is located.
3. Kurt will find out who capped it and see if they can help locate it.
4. Kurt thanked the City Council for their leadership.

A. Design Committee – Sue Wolfe

1. DNR Grant –
  - a. Update from Help Committee – See attached – HRC is working on the grant application.
  - b. Letters of Support – See attached list –
    - 1) It is helpful if people who provide letters of support also contribute, even if it is a small gift.
    - 2) Letters should also provide information on how the particular project will benefit that group.
    - 3) Beatta from HRC and Mike Womack and Dan Clark are connected and are all working together to make the April 1 deadline.
    - 4) At this point we are waiting to get more clarification on what the letters should contain. There is a team working to create a bulleted list of items that should be included in each letter.
    - 5) John Ensley stated that as important as the letter, is the fact that the community supports what we are doing.

VIII. Other Business

- B. Transfer of CBBDT owned Land to City of Cedar Springs – Closing occurred October 17 and the property is now owned by the City.
- C. Bolthouse Farms Land – Leon Stout is pulling together the final details.
- D. Review/Questions from October 11, 2016 Board of Directors Meeting Minutes – None.
- E. Development of a letter recognizing businesses who have given price breaks and labor to the library building project.
  - a. Suggestion from Claudia Mabie that we publish it in December and make it in the shape of a gift.

- b. Noted that the press does not include the names of businesses so it might be necessary to purchase an ad. There was willingness to create an ad and there will be an anonymous donor to fund it.
  - c. Danette Bailey and Lexie Coxon will create the ad copy.
  - d. Suggestion that we produce certificates for each business that has contributed.
  - e. Rose Powell mentioned that we also need to really focus on those who have given at the Library grand opening.
- F. Review of Who Does What/Where/When
  - G. Other Old Business – John suggested that he talk to his daughter about helping us with our website and our other social media.
- IX. New Business –
- A. Duane McIntyre shared information regarding the possibility of AmericInn moving into Cedar Springs.
    - a. There is a meeting at the Cedar Springs Brewery for people who want to invest.
    - b. RSVP by the 24<sup>th</sup>. Meeting on the 25<sup>th</sup>.
    - c. Looking at a location near Metro Health on White Creek.
    - d. They have some investors but are looking for more local investors.
    - e. Mike Womack stated that the City has been asked to do a feasibility study by AmericInn at a cost of \$7,500. There has been a person who will contribute \$1,000 to the feasibility study as that is a very high cost for our small city.
  - B. Suggestion that we move the November 15 meeting to 7:00 p.m. for the hunters.
- X. Adjournment – 7:32 p.m.

Reminder that we don't meet in December.

Next Team Meeting Date: Tuesday, November 15, 2016, 7 pm at Hilltop School Board Room